



Dear Parent:

FACTS Grant & Aid Assessment will be conducting the financial need analysis for The Magellan International School for the upcoming 2009-2010 school year. Families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment before August 24, 2009. Only online applications will be processed as part of the agreement between MIS and FACTS. Applicants can apply online at [www.factstuitionaid.com](http://www.factstuitionaid.com). The following information is required in order for FACTS to process your application:

1. Submit a completed online application. Please do not submit multiple applications. FACTS will process only one application per household. FACTS will only process online applications for MIS.
2. Payment of the \$20 nonrefundable application fee.
3. Copies of your 2007 or 2008 IRS Federal Form 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return (2 pages), including all supporting tax Schedules C or C-EZ, Schedule E, Schedule F, Depreciation Form 4562, S Corporation Form 1120S (4 pages) & Schedule K-1 and Form 8825, Partnership Form 1065 (4 pages) & Schedule K-1 and Form 8825, Estates and Trusts Form 1041 & Schedule K-1. If applicant and co-applicant file separately, we require both tax returns for the same tax year. We do NOT accept State tax returns.
4. Copies of all 2008 W-2 Wage and Tax Statements for both you and your spouse. NOTE: If you are applying before you have received all 2008 W-2 Wage and Tax Statements, please submit them as soon as they become available.
5. Copies of all supporting documentation for household Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF).

If you have provided an e-mail address make sure to check the primary e-mail address regularly for Notices sent by FACTS indicating missing information or tax documents. Application deadlines are set by MIS, not FACTS. If you are applying after a given deadline date, please contact us first so that your application will be accepted.

**NOTE: Award decisions are made by MIS, not FACTS.**

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 1-866-315-9262.

Sincerely,

María Isabel León  
Head of School  
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